

## **PATIENT PARTICIPATION GROUP (PPG) ARGYLE MEDICAL GROUP**

Minutes of meeting held at the Pater Hall Pembroke Dock on Wednesday 16<sup>th</sup> July 2014

Present :

Hayley Blyth, Rose Blackburn, Dennis Evans (Chair), Juliet Goldsworthy, Dr. Richard Bury

**1. Apologies :**

Tessa Hodgson, Tony Wales, Ashley Warlow

**2. Minutes :**

The minutes from the meeting held on Wednesday 4<sup>th</sup> June were accepted as a true and accurate record of the meeting.

**3. Matters Arising :**

- a. Notice Board in Argyle Surgery. Juliet informed the meeting that the PPG notice board had been moved to a new position.
- b. Practice Development Plan. Juliet informed the meeting that an article written by Dennis, outlining how the PPG could benefit future plans for the surgery had been included in the surgery's Development Plan. The plan has been subsequently sent to the Hywel Dda Health Board.
- c. Replacement for Maureen. The Chair thanked Maureen for her commitment and support for the PPG. Juliet stated that she would put up a poster in Neyland Surgery specifically looking for a Neyland PPG replacement for Maureen.

**4. Agenda item : Discussion on planning an open meeting at the surgery in an attempt to recruit patients onto the PPG.**

- a. Date for patient meeting – Wednesday 22<sup>nd</sup> October 2014 at the Argyle Surgery at 7pm.
- b. Session to consist of – Welcome and introductions, introduction to PPG, short talk on how the surgery operates on a daily basis, followed by a Q&A session.
- c. Actual content of the session to be discussed at the September meeting.
- d. Juliet informed the meeting that she would post preliminary information in the waiting rooms.

**5. Date of next meeting :**

Wednesday 10<sup>th</sup> September at the Argyle Surgery at 4pm